

# Bletchley & Fenny Stratford Town Council

## To: Members of the Finance & General Purposes Committee

Robin Bowen-Williams (Chair), Bruce Abbott, Keith Ely, Steve Grimes, Tim Haynes, Tony Keller, Angela Kennedy, Joan Thomas, Alan Webb

All other Council Members - for information but all are welcome to attend meeting

**Your attendance is requested at the Meeting of the Finance and General Purposes Committee to be held at**

**74/76 Queensway, Bletchley  
on Tuesday 13th October 2009**

**Commencing at 7.30pm, when the business set out below will be transacted:**

Clerk to the Council

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## Agenda

1. **Apologies**
2. **Notification of any Other Business** - Information items only
3. **Declarations of Interest**
4. **Minutes of the meeting held on 8<sup>th</sup> September 2009** (as circulated with the Full Council agenda September 2009)
5. **Matters arising from the minutes of the last meeting**
6. **Road Issues**  
**To note the following temporary road closures:**
  - (a) Temporary closure of full length of Victoria Road, Bletchley between its junctions with Watling Street and Queensway. The Closures will be from 8am to 5pm each day on Saturday 24<sup>th</sup> October and Sunday 25<sup>th</sup> October (and in the unlikely event of the works not having been completed an additional day 9.30 to 5pm on Monday 26<sup>th</sup> October 2009). The closure is to enable road resurfacing work to take. Access into Victoria Road from Church Street, George Street, Denmark Street, Western Road and Tavistock Street will be prohibited during the times of the closure. Access will be available only for residents, emergency services vehicles and pedestrians in Victoria Road, Bull Lane, Napier Street, Paddock Way, Stuart Close via the Queensway Junction or the Watling Street junction. While the road is closed the alternative route will be via Vicarage Road, Aylesbury Street and Watling Street and vice versa.
  - (b) Temporary road closure of part of Fern Grove, Bletchley. The length of Fern Grove to be closed is from its junction with Doon Way in a general easterly direction to its junction with Ennell Grove. The closure is required to facilitate a Guy Fawkes celebration with a bonfire and fireworks display to be held safely on Thursday 5<sup>th</sup> of November 2009. While the road is closed the alternative route will be via Drayton Road and the southern part of Fern Grove and vice versa.
  - (c) Notification has been received (15/09/09) from MKC of the installation of advance 7.5 tonne restriction warning signs in Western Road and Tavistock Street, Fenny Stratford. To be installed within 4 weeks.

Members are requested to consider a response to this signage.

(d) To note that the Clerk has progressed the works regarding the potential closure of Tavistock Street. MKC advises that a capital bid for funding and an outcome of this will be known in February 2010.

7. To note the following meetings of the Sustainable Transport and Road Safety Forum (STARS):  
Thursday 26<sup>th</sup> November 2009  
Thursday 4<sup>th</sup> February 2010  
Wednesday 7<sup>th</sup> April 2010.

These meetings will commence at 7pm at the Civic Offices in Milton Keynes. Any agenda items must be submitted by 12 noon on Friday 13 November 2009 for the November meeting – members are requested to consider any such submission.

8. **Aylesbury Street – parking on pavement / Bull & Butcher**  
To note that the 'Camden' bollards were installed w/c 5<sup>th</sup> October

9. **Denmark Street Recycling Banks**  
Shaun Greig, Enforcement Co-ordinator from the Safer Communities unit has observed from CCTV footage that the majority of waste dumped appears to be cardboard boxes perhaps from local residents.

There have been a number of complaints and incidences regarding fly tipping in this area and MKC suggest they could meet with the Town Council to try and resolve this issue. It is suggested that an article could be included in the next parish newsletter along with more targeted local leafleting. To consider a meeting and progression of this matter.

10. **Stephenson House**  
To note that the bollards to prevent parking under the building were installed on 7.10.09

11. **Update regarding St Martin's Hall**  
New reports and concerns have been raised with the Town Council, Central Bletchley NAG and MKC regarding the problems with ASB, drug use and fly tipping. To note that this area continues to cause local problems and is continually being reported for these issues.

12. **Licensing**  
12.1 Thal Vegetarian Restaurant, 164 Queensway, Bletchley, New premises Licence, Licensing Act 2003. Details as attached – to consider a response to this application.

13. **Bletchley Town Centre - A Boards**  
Information has been received from Notts County Council on their policy for the display of advertising boards and goods on highways in Nottinghamshire. Shaun Greig, Enforcement Co-ordinator from the Safer Communities unit reminded us that any change in policy would have to be politically led. Therefore in order to progress with this matter, members are requested to consider contacting the ward councillors in our area and requesting their assistance.

A copy of the appropriate planning act is as attached plus a copy of the policy from Nottinghamshire County Council.

A response has been received from MKC regarding the Town Council's request for a meeting with them to discuss the use of A Boards and the threat made to traders regarding fining for illegal use of same. MKC has replied that whilst they have every empathy with traders, they (MKC) cannot allow the use of A Boards on public highway. The rules and regulations regarding use of A Boards on public highway is one of national law and therefore MKC has no room to manoeuvre or for discretionary powers. MKC must therefore enforce the current national legislation, especially following a complaint.

Where the land is public highway, traders are not allowed to display A Boards, where however, the land is part of the retailer's boundary, A Boards can be displayed without planning permission.

**14 Financial Matters**

14.1 - To receive a report on the Council's finances to the end of September 2009 – details of income and expenditure for September – report as attached.

14.2 – To authorise proposed October expenditure – details as attached

14.3 – To note F & GP and Office Admin budget papers for 2009/10 – as attached

**15. Albert Street Toilets**

15.1 – As previously reported in the monthly reports from TCCO, there have been a number of complaints and incidences in the gent's toilets. The police have been involved and the toilets are being patrolled by both police and Town Council staff on a regular basis – the anti social behaviour however continues.

2 possible options could be considered being:

1. To remove one cubicle completely or
2. Install a barrier between the 2 cubicles

A report from the TCCO is as attached which details the options and provides quotes for a steel barrier in between the 2 cubicles.

Members are requested to consider the attached report and progression of this matter.

15.2 – Any other items regarding the toilets

**16. Community Parking Partnership Scheme**

To consider any projects for inclusion in the scheme for 2010/2011. Details are awaited for the 2010/11 application process although members may wish to give early consideration to any schemes as they would need to be included in the Town Council's own 2010/11 budget which should be set by January 2010 latest. It is anticipated that details of MKC's scheme for 2010/11 will be received December 2009. (this item carried forward from FC Sept 09).

This matter has also been considered by both the Regeneration Committee and C & G and no projects were forthcoming from those discussions.

**17. Bletchley Market**

17.1 – To receive a report on the finances of Bletchley Market to the end of September 2009 – details of income and expenditure for September – report as attached

17.2 – To note income & comparison figures for 2006/07, 2007/08, 2008/09 and 2009/10 – as attached

17.3 – To note the report from the Town Centre Caretaker regarding Bletchley market, including an update regarding the electrical pillars.

17.4 – The attached report details a situation regarding types of traders (see penultimate paragraph on page 2 of attached report). Members are requested to make a decision regarding the query of like and identical stalls, with particular regard to those selling food produce.

17.5 – To consider and agree the calendar of specialist markets as detailed on the last page of the report from Paul Hyde.

17.6 – To receive a verbal (or tabled) report from Robin Bowen-Williams following the market working group meeting on 29.09.09

17.7 – To note that an Exec meeting is awaited regarding the review of hours and responsibilities for the Town Centre Caretaker

17.8 – Any other issues for information regarding Bletchley Market

**18. Allotments**

18.1 - To receive a verbal update regarding the funding for works at Manor Fields.

18.2 – To receive a verbal (or tabled) report from Robin Bowen-Williams following the allotment working group meeting on 6.10.09

**19. Bletchley Landfill Site**

19.1 - To receive a verbal report from Alan Webb from the Bletchley landfill site liaison meeting on 16.09.09.

19.2 – To receive a verbal update from the Clerk regarding the potential creation of a civic amenity site at Bletchley landfill site and possible public entrances to this.

**20. Staffing and Accommodation**

20.1 – Recruitment of Spotlight Co-Ordinator

To note that the vacancy has been filled and Paula Collinson joins the Town Council formally on the 2<sup>nd</sup> November 2009 although she has been able to carry out some work from 1<sup>st</sup> October 2009 (although this currently fits around her other commitments but she will start proper at the beginning of November).

20.2 – To note that out of necessity (to accommodate the needs of the UK On Line work and other commitments within the Spotlight office), the hours for the co-ordinator and therefore the opening hours of the Spotlight office have been reviewed and changed. This decision had to be made prior to the launch event on 10.10.09 and therefore needed to be an emergency decision made by the Executive. Details of the opening hours and Co-ordinator hours are as attached.

20.3 – Request for room usage

A request has been received from MK Community Mediation Service (MKCMS) to use both the Queensway and Spotlight offices for drop in sessions for local residents. Members are requested to consider this along with any charges (if appropriate). MKCMS is a registered charity and the Town Council has supported them for a number of years with a grant, usually of £1,000 towards costs of recruitment and training of volunteers.

Zarina Dossaji from MKCMS initially proposes that it be 1.5 to 2 hours max, one or two days a week. If members approve in October then sessions could start from December 2009.

Zarina will be present at the meeting to deal with any further queries.

**21. Working Together Project – Report Findings Questionnaire.**

To note that MKC has issued a Working Together Project – Report Findings Questionnaire (as emailed to all councillors on 09.09.09). To consider individual / corporate response to this questionnaire, no hard copy attached as emailed to all and this can only be responded to on line at [www.milton-keynes.gov.uk/parishes](http://www.milton-keynes.gov.uk/parishes). This matter is referred to F & GP from the September FC meeting.

**22. Consultation on amendments to Statutory Main River Map: Bletchley and Fenny Stratford Parish Council.**

The Statutory Main River Map within Bletchley and Fenny Stratford Parish does not accurately reflect the position as it exists on the ground due to changes that have taken place over the years. The enclosed plans show the proposed amendments and are to be reviewed on 15<sup>th</sup> October 2009 by the Anglian Central Regional Flood Defence Committee. Comments are invited before they go to committee. Members are requested to consider any response to this consultation.

**23. Dissolvement of the Bletchley Development Board**

To note an update from the solicitor acting on behalf of BDB regarding the winding up of the company.

**24. Nomination for Membership of the NALC Larger Local Councils' Committee 2009-11**

To consider standing for nomination on the above committee –details of what is involved are as attached.

**25. Questions from the Public**

**26. Any Other Business – Notified prior to meeting**

**27. Correspondence**

**28. Confirmation of date and time of next meeting**

Proposed for Tuesday 10<sup>th</sup> November 2009, 7.30pm at the Town Council offices, 74/76 Queensway, Bletchley