

Summons & Agenda

To: All Councillors

Your attendance is requested at a Full Council Meeting to be held at:

The Methodist Hall, Queensway

On 17th November 2009 at 7.30pm when the business set out below will be transacted:

Clerk to the Council

Agenda

- 1. Apologies**
- 2. Notification of any Other Business**
- 3. Declarations of Interest**
- 4. Minutes of the Full Council Meeting held on 20th October 2009**
To agree the minutes as attached
- 5. Matters arising from the minutes of the last meeting not included elsewhere on the Agenda**
5.1 – St Martin’s Hall – to receive an update from the Clerk
- 6. Regeneration Committee Meeting held on 5th November 2009**
6.1 – to note minutes attached

6.2a – Future of Regeneration Committee
The Regeneration Committee was set up initially for a 6 month trial period which concludes in January 2010 and members are therefore requested to consider the future of this committee. A report from the Chair of the Regeneration Committee is as attached in support of continuing with this committee and its associated work.

6.2b – Recruitment
Subject to the decision reached in 6.2a, members are requested to consider the advertising, recruitment and appointment process for the Regeneration Officer post and Administrator – previously the Executive has been tasked with progressing this and it is suggested that this format is carried out again.

6.3 – Parish Regeneration Fund
To note that the Performance Group has agreed that the Parish Regeneration Fund is to be divided equally between the 3 identified NAP parish areas this is £66,600. This matter was discussed at the November Regeneration Committee meeting and proposed projects arising from this meeting are detailed in the attached document.

6.3b - Also attached is a proposal from MK College regarding use of the regeneration fund monies. This proposal is a request for monies to be used to support and deliver additional training on the Lakes Estate.

Members are asked to consider projects for funding and it is recommended that this is agreed in conjunction with the Town Council's whole budget (although no further funding is required from this Town Council for any project).

This matter also needs to be agreed by the Lakes NAP Steering Group as any projects need to meet the priorities of the Lakes NAP and local residents. The ultimate decision is that of the Town Council although it would be advisable for decisions to be reached in conjunction with the Lakes NAP to evidence support of the regeneration programme.

6.4– Subject to the decision reached in 6.2a above, to nominate a further 2 members to attend the Regeneration Committee (following the resignation of Danny Galvin from this committee (not from the council)) and Steven Grimes' resignation from the council.

6.5 – Subject to the decision reached in 6.2 above, to note that the next committee meeting is scheduled for the first Thursday evening in December being the 3.12.09 at 7.30pm at the Town Council offices. To note that the Regeneration Officer is unable to attend this meeting due to other commitments already made (before the dates / times of Regeneration Committee were changed to evenings).

6.6 – Lakes NAP – Steering Group

To note and consider a response to the proposed terms of reference to the Lakes Steering Group and to also consider nominations from the Town Council (2 councillors) to this group – officers are invited to attend as and when appropriate therefore no need to nominate officers.

7. Spotlight on Bletchley

7.1 – To formally welcome Paula Collinson to the Town Council in her capacity as Spotlight Co-ordinator - Paula started in post on 2.11.09

7.2 - To consider the draft business plan and future direction for the Spotlight office, details as attached.

8. Community and Grants Committee Meeting held on 3rd November 2009

8.1 - To note minutes attached

9. Finance & General Purpose Committee Meeting held on 10th November 2009

9.1 - To note minutes – to be tabled, unfortunately not available at time of issuing agenda

10. Executive Meeting 6th November 2009

10.1 – to agree the minutes as attached

10.2 – to consider the recommendation from the Executive regarding the proposed employment of a consultant to manage the specialist markets.

11. 2010/11 Town Council Budget

To consider the 1st draft budget for 2010/11 – details as attached. As per the direction given from the November Full Council meeting, this budget represents no increase in the overall budget on 2009/10 – this has largely been achieved by making budget cuts in some cost centres to compensate for those cost centres which will inevitably increase in 2010/11.

The budget must be agreed and set no later than the December Full Council meeting.

12. Town Council Community Officer (TCCO) / Parish Ranger

Monthly report from TCCO / Parish Ranger as attached.

13. Thames Valley Police Crime Statistics

To note the attached crime figures from Thames Valley Police

- 14. Bangladeshi Community House – Duncombe Street, Bletchley.**
MKC is working with the management committee for the community house. It is agreed that improvements are needed in the management of the house to enable it to be more effective in meeting the needs of the local residents. They are designing a constitution together and intend to hold an AGM – the Town Council will be kept informed of progress on this.
- 15. Budget Review Group – Milton Keynes Council**
Following a recommendation from the Audit Committee, MKC has set up a Budget Review Group whose purpose is to review and scrutinise the budget as a whole of MK Council. To note that this group is considering cuts in various parts of MKC's budget including a proposal to cut the Community Parking Fund budget (£100k). There was a meeting on 9.11.09 and at the time of writing agenda the outcome from this meeting is unknown although anticipated that an update will be available for the Full Council meeting.
- 16. Equality Works**
To note that an adult with learning disabilities (with his support tutor) has now been working for 4 weeks (every Tuesday morning) at the Town Council offices. This follows the agreement from the August Full Council meeting that the Town Council should support the work of Equality Works. The worker has been helping with a number of administrative tasks including filing, copying, preparing of agendas and help with the arrangements for the Christmas lights. The worker has been placed with the Town Council for a total of 6 sessions and there have been benefits to both the worker and the Town Council in this placement.
- 17. Parish Representatives on the Local Strategic Partnership Executive**
There are 5 nominations to fill this vacancy and these are:
Cllr Paul Bartlett
Cllr Isabella Fraser
Cllr Barbara Moore
Cllr Jean Nicholas
Cllr Kevin Wilson
- Members are requested to order the preference of the candidates from 1-5 with 1 being the first preference to 5 being the last. Nominations must be received by 28.11.09.
- Resumes for all candidates are as attached.
- 18. Christmas Lights Arrangements**
18.1 – To request volunteers to attend on the day
18.2 – To receive a verbal update on arrangements for the day
18.3 – Any other matters for Christmas lights arrangements
- 19. Lakes NAG**
To consider membership to the Lakes NAG following the resignation of Jan Lloyd who was one of the Town Council's reps on this group (the other is Andy Ansell)
- 20. Reports from other meetings**
20.1 - Meeting with Sam Crooks, leader of MKC

20.2 - Countec Education Business Partnership – Tuesday 1st December

20.3 – Central Bletchley & Industry NAG / Lakes NAG

20.4 – BALC's AGM on 13.11.09

20.4 – Bletchley Landfill site Liaison Meeting 16.09.09 (minutes are available in the office for review or can be sent electronically if required).

20.5 - Any other meetings

21. Forthcoming Meetings

21.1 – MKC's Housing Service road show – 24.11.09 11am – 6pm, Lakes Community Centre. This is an opportunity to meet with local residents and talk about any issues which concern them. A table has already been reserved for both the Spotlight office and the Town Council.

21.2– Parishes Assembly 10th December 2009 (apologies for Keith Ely already sent)

21.3 – Working Together Project MKC – 10th December from 5.15pm – 9pm at Harben House, Newport Pagnell – Formal invites to follow and this is advance notice of the event.

21.4 – A public forum meeting will be held on Wednesday 18th November 2009 in the council Chamber (Civic Offices) 7pm regarding the application for the redevelopment of the Hockey Stadium site within CMK.

21.5 – NALC Larger Councils' Conference and Exhibition, Royal National Hotel, London 2nd December 09.

21.6 – Central Bletchley & Industry NAG on 26.11.09

21.7 – Bletchley Landfill Site Liaison Meeting on 18.11.09 at 7.30pm

21.7– Any Other Meetings

22. Correspondence

22.1 – MKC's monthly Parish Newsletter – as already emailed to all councillors.

23. Any Other Business

24. Questions from the Public

25. Date and time of next Full Council Meeting

Proposed for Tuesday 15th December 2009 at 7:30pm, Methodist Church Hall, Queensway

26. Town Council Vacancies

To consider co-option to the vacant seats in Granby, Eaton North and Eaton South. The Town Council is authorised to fill these vacancies by co-option as there has been no request for an election.

Any interested applicants have been requested to attend the Full Council meeting where their co-option will be considered. There has been an interest expressed for Granby and this candidate will attend for co-option at the December meeting if vacancy not filled at the November meeting.