

# Bletchley & Fenny Stratford Town Council

## Full Council Meeting Tuesday 17<sup>th</sup> November 2009 Minutes

Minute Ref	Narrative	Action
Present	Angela Kennedy (Chair), Bruce Abbott, Robin Bowen-Williams, Sam Browne, Keith Ely, Danny Galvin, Tim Haynes, Tony Keller, Beryl Quigley, Shirley Rolfe, E'Amonn O'Rourke, Alan Webb, Lisa Courtney (Town Clerk).	
Also present	Sue Kettles as a candidate for co-option, re agenda item 26	
FC242-09	<b>Apologies</b> Apologies were received from: Monica Burt, Joan Thomas	
FC243-09	<b>Notification of any other business</b> Shirley Rolfe – Eaton Mill School Beryl Quigley – Christmas meal out	
FC244-09	<b>Declarations of interest</b> Keith Ely declared a personal and prejudicial interest in agenda item 5.1 being St Martin's Hall being an advisor to the church in this matter  Tony Keller declared a personal interest in agenda item 6.3 being a member of the Bletchley & Fenny Stratford Business Association (whose details are included in the proposed NAP projects for funding)	
FC245-09	<b>Minutes of the Full Council Meeting held on 20<sup>th</sup> October 2009</b> These were accepted as a true and accurate record and signed by the Chair	
FC246-09	<b>Matters arising from minutes of the last meeting</b> There were none	
FC247-09	<b>Regeneration Committee</b>	
FC247-09.1	The draft minutes from the meeting on 5.11.09 were noted. The Chair provided a summary of the meeting held earlier that day with Cllr Sam Crooks, the new leader of MK Council. Notes from this meeting are awaited from MKC and these should be circulated to all councillors once available.	Clerk to ensure copies sent
FC247-09.2	<b>Future of the Regeneration Committee</b> Following a discussion around the focus and purpose of this committee the following was agreed: To continue with the Regeneration Committee and associated staffing appointments (ie Regeneration Officer and Administrator) and that the Committee should redefine its priorities and report back in 3 months time to Full Council with proposed, revised priorities therefore back to Feb 2010 Full Council meeting).	Clerk to c/fwd to Regen Cttee

Minute Ref	Narrative	Action
FC247-09.3	<p><b>Recruitment</b> The following was agreed: That both the post of Regeneration Officer and Administrator be advertised initially internally. If no suitable applicants then the posts should be advertised externally.</p> <p>The authority was given to the Executive Committee to progress with the recruitment and appointment of staff</p>	<p>Clerk to advertise</p> <p>Exec to interview / appoint as appropriate</p>
FC247-09.4	<p><b>Parish Regeneration Fund</b> The list was reviewed with a general agreement that the Town Council should not dismiss any activity at this point. There were however concerns and reservations given about the use of monies for bonfire, carnival and over 55s club as the Town Council already financially supports these activities and it was felt that the regeneration funding should not be used to fund those activities already funded from the Town Council budget</p> <p>The proposal from MK College was also considered with the others included in the list under agenda item 6.3 with no specific commitment or otherwise at this time.</p>	<p>Clerk to ensure Lakes NAP aware of decision</p>
FC247-09.5	<p><b>Membership to Regeneration Committee</b> There were no further nominations at this time and agreed that the issue of membership along with a list of current committee memberships should be presented to the December Full Council meeting</p>	<p>Clerk to c/fwd</p>
FC247-09.6	<p><b>Meeting date</b> The next Regeneration Committee meeting date of 3.112.09 was noted and that the Regeneration Officer would not be present.</p>	
FC247-09.7	<p><b>Lakes NAP Steering Group</b> The following response was agreed regarding the terms of reference: That the Town Council believes there should be 1 representative from each school rather than 1 between 3 of them</p> <p>Town Council membership to the Steering Group was agreed as: Alan Webb and Keith Ely. It was noted that Tony Keller may possibly be the representative on behalf of Bletchley and Fenny Stratford Business Association.</p>	<p>Clerk to advise NAP Steering Group</p>
FC248-09	<p><b>Spotlight on Bletchley</b> Paula Collinson was welcomed to the Town Council.</p> <p>The draft business plan was noted with recognition that this was work in progress and that a finished proposal would be submitted to council for approval when complete.</p>	<p>Spotlight Co-ordinator / Clerk</p>

Minute Ref	Narrative	Action
FC249-09	<b>Community &amp; Grants Committee Meeting on 3<sup>rd</sup> November 2009</b> The draft minutes were noted with no comment	
FC250-09	<b>Finance &amp; General Purposes Committee Meeting held on 10<sup>th</sup> November 2009</b> The draft minutes were tabled and noted with no comment	
FC251-09  FC251-09.1	<b>Executive Meeting on 6<sup>th</sup> November 2009</b> These were accepted as a true and accurate record and signed by the Chair  <b>Market Consultant</b> Members considered the recommendation from the Executive and agreed to continue with the employment of a consultant (on a contract basis) for a period of 6 months from January 2010	Clerk and Town Centre Caretaker to progress
FC252-09	<b>2010/11 Town Council Budget</b> The draft budget was reviewed and agreed in principle that there should be no overall increase in precept but that each committee should be given the opportunity to review the proposed budgets	Clerk to ensure included on all committee agendas
FC253-09	<b>Town Council Community Officer / Parish Ranger Report</b> These were noted with no further comments	
FC254-09	<b>Thames Valley Police</b> The crime stats were noted with no comment.  It was agreed to request information / statistics again regarding the work of the PCSOs in our parish area.	Clerk
FC255-09	<b>Bangladeshi Community House – Duncombe Street</b> Details as per the agenda were noted with no comments	
FC256-09	<b>Budget Review Group – Milton Keynes Council</b> Details as per the agenda were noted. The Clerk advised that no update available from the meeting on 9.11.09 at the present time.	
FC257-09	<b>Equality Works</b> Members noted the help and joint working with Equality Works and the adult learner. Thanks were given to the adult learner for his help with the Christmas leaflets.	
FC258-09	<b>Parish Representatives on the Local Strategic Partnership Executive</b> There were no nominations made	
FC259-09	<b>Christmas Lights Arrangements</b> The Clerk reported on arrangements to date. A number of councillors offered to help on the day.	

Minute Ref	Narrative	Action
	<p>Agreed that leaflets should be given out on Saturday 21<sup>st</sup> November.</p> <p>Father Christmas to switch on the lights in Fenny Stratford at 3.45pm</p> <p>Marshall's' meeting to be held at 6pm on 26.11.09 for those helping with the lantern parade.</p>	
FC260-09	<p><b>Lakes NAG</b> Representatives agreed as Alan Webb and Angela Kennedy</p>	
FC261-09	<p><b>Reports from other Meetings</b> These were reported and noted as per the agenda with specific reference to:</p> <ul style="list-style-type: none"> <li>(a) Landfill site meetings – copy of agendas / minutes to Danny Galvin and Tim Haynes</li> <li>(b) MK Heritage Event on 17.11.09 – Tony Keller attended and questioned whether the Town Council should actively support MK Heritage in looking for suitable storage space – this could be in Bletchley</li> </ul>	Clerk to c/fwd to next meeting for discussion
FC262-09	<p><b>Forthcoming Meetings</b> Details as per the agenda were noted.</p> <p>Tony Keller reported on a meeting arranged with Roger Bristow and Tim Hill (new CEO for MKC)</p>	
FC263-09	<p><b>Correspondence</b> Noted as per the agenda</p>	
FC264-09	<p><b>Any other Business</b> Shirley Rolfe – Shirley reported on a letter sent by Eaton Mill school to all parents which she felt was not factually correct. Agreed that this matter should be considered at the next C &amp; G meeting and the school should be invited to attend.</p> <p>Beryl Quigley – Beryl advised all that date of Christmas meal was Monday 14<sup>th</sup> December and deposits should be paid asap</p>	Clerk – c/fwd
FC265-09	<p><b>Questions from the Public</b> None</p>	
FC266-09	<p><b>Date and Time of Next Meeting</b> Agreed as Tuesday 15<sup>th</sup> December 2009 at 7.30pm at the Methodist Church Hall</p>	
FC267-09	<p><b>Town Council Vacancies</b> Sue Kettles was present to stand for co-option to the Eaton North seat. Sue gave a brief presentation in support of her application.</p> <p>Agreed to co-opt Sue Kettles to the vacant seat of Eaton North</p>	Clerk to progress with Sue / MKC as appropriate.

The Chair closed the meeting at 9.30pm