

Summons & Agenda

To: All Councillors

Your attendance is requested at a Full Council Meeting to be held at:

The Methodist Hall, Queensway

On 15th September 2009 at 7.30pm when the business set out below will be transacted:

Clerk to the Council

Agenda

1. Resignation of Chair

To note the letter of resignation from Jan Lloyd (Chair of the Council) effective from 11.09.09, copy as attached.

1.1 - To elect a new Chair to the Town Council with immediate effect. In the event of the election of Chair resulting in any other post becoming vacant then it will also be necessary to appoint to other posts as appropriate.

1.2 – To consider the membership of the Editorial team (Jan was the editor of the Neighbour) and to agree any further membership to the Editorial team.

2. Apologies

3. Notification of any Other Business

4. Declarations of Interest

5. Minutes of the Full Council Meeting held on 18th August 2009

To agree the minutes as attached

6. Matters arising from the minutes of the last meeting not included elsewhere on the Agenda

7. Extended Services Co-Ordinator

To receive a presentation from Samantha Ball, the Extended Services Co-Ordinator who works in the Bletchley secondary schools cluster. Samantha will explain her role and responsibilities and how the Town Council can work with Samantha in her role.

8. Minutes of the Executive Meeting held on 25 August 2009

8.1 - To agree the minutes as attached

8.2 – To consider the committee responsibilities as detailed on page 2 of the attached Executive minutes. These are the recommendations made by the Executive Committee and the Full Council needs to agree the responsibilities.

8.3 – To consider the proposed 5 priorities of the Regeneration Committee as detailed on page 1 of the minutes of the Executive meeting 25.08.09

9. Regeneration Committee Meeting held on 25th August 2009

8.1 – to note minutes attached

8.2 – To consider and agree future dates and times for the Regeneration Committee meetings

10. Community and Grants Committee Meeting held on 1st September 2009

10.1 - To note minutes attached

10.2 – Food Bank – Grant application for £1,500

To consider the grant application for £1,500 to cover the cost of renting accommodation for 1 year. This application was considered at the C & G September meeting and the committee recommends awarding this grant to £1,500

10.3 – To note that details have been received from Food Bank regarding the feasibility of the Town Council becoming a registered distributor for food vouchers and/or food and this is being progressed by staff.

11. Finance & General Purpose Committee Meeting held on 8th September 2009

11.1 - To note minutes attached

12. Town Council Community Officer (TCCO)

Monthly report from TCCO as attached. No report from Parish Ranger due to holiday leave.

13. Bletchley Forum

To note and consider any response to the attached revised constitution from Bletchley Forum

14. Car Park Review

Following on from MKC's introduction of the experimental traffic regulations on May 12th 2009, the Council has continued to monitor and as a result has made some minor amendments to the scheme. The experimental scheme will come to an end in November and the Council intends to make the traffic order permanent along with a few amendments.

To consider a response to the proposed amendments, details as attached (this item was received too late for inclusion in the F & GP agenda where this would ordinarily be discussed and a response is required by 30.09.09)

15. Local Strategic Partnership (LSP) Membership

To consider nominations to sit on the LSP Executive Board – full details of the LSP and its remit are as attached.

16. Town Council Vacancies

To consider the co-option process for Granby and for the now vacant ward of Eaton South (assuming no request for an election is received).

17. Duty to involve

Central government's new Duty to Inform, Consult and Involve requires local authorities to inform, consult and involve communities in local decision making as a matter of course. A copy of the briefing paper as sent to all MKC Councillors is as attached for information.

18. Community Parking Partnership Scheme

To note those projects as recommended for approval under the 2009/10 scheme. Details are awaited for the 2010/11 application process although members may wish to give early consideration to any schemes as they would need to be included in the Town Council's own 2010/11 budget which should be set by January 2010 latest. It is anticipated that details of MKC's scheme for 2010/11 will be received December 2009.

19 Working Together Project

To note that MKC has issued a Working Together Project – Report Findings Questionnaire (as emailed to all councillors on 09.09.09). To consider individual / corporate response to this questionnaire, no hard copy attached as emailed to all but can be supplied on request.

19. Reports from other meetings

19.1 – Lakes NAG on 27.07.09 and 14.09.09

19.2 – Central Bletchley NAG on 27.08.09

19.3 – Housing Service Forum – 3.09.09

19.5 – Any other meetings

20. Forthcoming Meetings

20.1 – Chairman Training – 13 October 2009, in the Council Chamber at Civic Offices, 1pm – 5pm. To note that there will be a cost of £20 per councillor.

20.2 – MK Community Mediation Service – AGM – 5th October @ 5:30 – Samaritans Centre – 161 Fishermead Boulevard, Fishermead, MK6 2AB

20.3 – Milton Keynes Hospital Trust AGM on 23rd September 2009, at Christ The Corner Stone, 6pm

20.4 – The Age Concern AGM at the Guildhall, Christ the Cornerstone, 17 September 2009 at 7.30pm including nominations to the Age Concern Milton Keynes

20.5 – Invitation to the PCT's AGM at Bletchley Park on 30.09.09 at 12 noon – tickets must be booked in advance

20.6 – Extended Schools Fellowship training 6th, 7th October 2009, 3rd November 2009, 12th January 2010, 12th February 2010. Heron's Lodge 9.00am – 4.00pm. The 6 day course is designed to train a group of adults to develop a focus on understanding learning, creativity and innovation, build relationships and team effectiveness to meet the needs to young people and their parents/carers - £197 per person for 6 days

20.7 – Project Management training on 28.09.09 at Harben House, Newport Pagnell. The course will help to deal with some of the problems and offer solutions to project management - £95 per person

20.8 – Any Other Meetings

21. Correspondence

22.1- Milton Keynes Primary Care Trust, an invitation to the AGM & staff awards, part of 'The Big Conversation' which will be held on 30th September 2009 from 12 noon, at Bletchley Park. Tickets must be booked in advance.

21.2 – MKC's monthly Parish Newsletter – as already emailed to all councillors but hard copies also available.

22. Any Other Business

23. Questions from the Public

24. Date and time of next Full Council Meeting

Proposed for Tuesday 20th October 2009 at 7:30pm, Methodist Church Hall, Queensway